



Expression of Interest

Notice inviting Expression of Interest for providing logistics, printed OMR sheets and scanning/processing of OMR sheets for a field survey to be conducted by Government of Andhra Pradesh across the entire state covering around 2 Crores families.

The Department of Civil Supplies, Hyderabad, Andhra Pradesh invites Expressions of Interest for providing printed OMR sheets in the formats provided by the department and the scanning/ processing of the filled OMR sheets from well established and reputed Companies/Concerns/Firms having experience in Data Capture through Optical Mark Recognition (OMR) and Intelligent Character Recognition (ICR) Technologies for the following services:

For further information please check the department website: <http://www.apcivilsupplies.gov.in/>. The last date for submission of this EOI is 16th June 2009 5.00PM.



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Scope of Work

1. Designing and Printing of OMR Forms (Close to 2 crores)
2. Delivery to destination points
 - a. The packed OMR sheets shall be delivered at the destinations provided by department
 - b. Batching and numbering of OMR forms and packets shall be done
3. Collection from the delivery points and delivery to central scanning locations:
 - a. The filled OMR sheet packets shall be collected from the delivery points and shall be transferred to the scanning locations.
4. Processing of OMR Forms through OMR and ICR Technologies and submitting the processed data to the department.
5. Miscellaneous
 - a. Any other activity incidental or relating to above mentioned activity.

Pre-qualification Criterion:

1. The Prospective Bidders must have established experience of at least 3 years in the use of OMR and scanning Technology for capturing form data and transfer to database.
2. The Prospective Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices nor should they have been blacklisted by the Government of India/Andhra Pradesh or any of its agencies including public enterprises and/or by any State Government.
3. The Prospective Bidders must have executed at least 3 similar works during each of the last 3 financial years related to mass data capturing of forms through the use of OMR and ICR Technologies
4. The Prospective Bidders shall be an Indian or an Indian Company/Concern.

Documentary evidence in respect of the bidder qualifications should be submitted along with the Expression of Interest. Expression of Interest from interested parties not fully meeting the above requirements or without the documentary evidence of the same shall be rejected as non-responsive.

Prescribed Format for EOI:

a. Name of the Firm
b. Year of Establishment
c. Status of Firm : Partner/Proprietary/Company
d. Annual Turnover for last 3 years:(Documentary Proof to be attached) i. Over all Turnover ii. Turnover pertaining to OMR business
e. Details of OMR Machines held with year of purchase and capacity of each machine.
f. Details of similar works Experience/Order executed with name of the organization along with volume of OMRs/ICRs processed.(Documentary proof to be attached)

Please note that this is not a Request for Proposal (RFP). After review of the expression of interest, short list will be prepared and the short listed vendors would be invited to submit their proposals.

The companies interested in participating in this EOI are requested to submit the following:

- Expressions of Interest in the prescribed format
- EMD in the form of demand draft for Rs 10,000/- (Rs Ten thousand only) in favor of **Commissioner, Civil Supplies Department, Andhra Pradesh payable at Hyderabad.**
- Checklist along with details in check list

Expression of Interest submitted without any of the above will be rejected. The last date for submission of this EOI is 16th June 2009 5.00PM. EOIs submitted after the last date will be rejected.

CHECK-LIST

1. ISO 9001:2000, YES/NO
2. Proof of successfully completed OMR scanning projects Attach necessary proof such as Completion Certificate. YES/NO
3. Attach Technology details of the OMR scanners YES/NO
4. The organization should have been in existence and have experience for a minimum of 3 years in-line experience YES/NO
5. Indicate PAN/TAN number YES/NO
6. The organization should have sufficient number of professionally qualified persons working on its payrolls. YES/NO
7. Complete Address and Contact details of the Organization YES/NO
8. Details of similar projects in last 3 years (Attach List with details- Name of the Customer, Order Value, Start date, Completion date and contact person, address and telephone no.) YES/NO.