



**CONSUMER AFFAIRS, FOOD & CIVIL SUPPLIES DEPARTMENT
GOVERNMENT OF ANDHRA PRADESH**

**OFFICE OF THE COMMISSIONER OF CIVIL SUPPLIES, A.P.,
HYDERABAD**

Invitation for competitive bidding for undertaking Printing of Household Coupons

Tender Document issuing Office	Commissionerate of Civil Supplies, Civil Supplies Bhavan, Somajiguda, Hyderabad, Andhra Pradesh
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Abbreviations

CCS	Commissioner, Civil Supplies
Client / Consultant	Civil Supplies Department

1. Introduction

1.1 About Civil Supplies Department

The Civil Supplies Department was functioning as Hyderabad Commercial Corporation in the erstwhile Hyderabad State from 1946 to 1952. In 1952, the Civil Supplies Department was created. Thereafter, this Civil Supplies Department became part of the Board of Revenue, one of the members of which was the Commissioner of Civil Supplies.

The Consumer Affairs, Food and Civil Supplies Department has the following Heads of Departments under its control.

1. Commissioner of Civil Supplies.
2. A.P. State Consumer Disputes Redressal Commission
3. Controller, Legal Metrology

The Commissioner of Civil Supplies is also the Ex – Officio Secretary to Government in the Consumer Affairs, Food and Civil Supplies Department.

1.2 Functions of Civil Supplies

1. Procurement of Paddy, coarse grains like Maize, Jowar, Bajra, Pulses at MSP through the State agencies and FCI under MSP operations.
2. Procurement of rice under mill levy for central pool by FCI
3. Distribution of essential commodities to card holders through Fair Price Shops.
4. Implementation of Deepam scheme by distribution of LPG connections for BPL families in the State
5. Monitoring of prices of essential commodities and Market Intervention Operations for controlling the open market prices , whenever necessary
6. Implementation of Consumer Protection Act through State Commission and District Consumer Fora and other Consumer Welfare Schemes
7. Implementation of Packaged commodities Rules and MRP and ensuring correct measures and weights through stamping by Legal Metrology Department
8. Implementation of various control orders entrusted to the Department
9. Administering the affairs of the A.P. State Civil Supplies Corporation

2. RFP Objective

The objective of the RFP is to invite the bids from the interested parties to print the household coupons for distribution of essential commodities to the beneficiaries through coupons.

2.1 Scope of Work

1. Printing of Household Coupons as per the prototype defined by the Civil Supplies Department.
2. Paper size – A4 (consisting of 12 coupons per sheet)
3. Expected No. of Coupons - to print 28.5 for (6) months + 5.47 (for (5) months = 34.32 lac coupons.
coupons
4. Paper thickness - 110 GSM
5. Printing Color - Multi Color
6. Printing fashion - One Side
7. Printing Languages - Combination of Telugu & English
8. Serial Numbers - to print TAP serial numbers on the Household Coupons
9. Perforation - Perforation required for each coupon
10. The successful bidder has to design and obtain approval of the pre-printed coupon as per the format defined by the Civil Supplies Department.
11. The successful bidder has to print the Beneficiary data on the pre-printed coupons.
12. The successful bidder has to pack the printed coupons in a sealed boxes and deliver them at the required places at time by Civil Supplies Department.

2.2 Project Deliverables

1. Pre-Printed coupons in Telugu & English as required by Civil Supplies Department
2. Expected No. of Coupons to be printed - Printing Quantity – 28.5 for (6) months + 5.47 (for (5) months = 34.32 lac coupons
3. CCS reserves the right to alter the quantity of coupons to be printed.

2.3 Project Schedule

The Bidder(s) must strictly adhere to the following project schedule to avoid imposition of penalty clauses.

Time Schedule for Completion of the work.

Milestone	Item Description	Period for Completion in working days
1	Pre-Printed Coupons to be made ready	Within one week from the date of LOI
2	Printing of Beneficiary data on the pre-printed coupons	Within one week from the date of pre-printed coupons
3	Printed coupons with data to be delivered to the required places	Within one week after the printing of beneficiary data
Total No. of days for completion		21 days

3. Pre-Qualification Criteria

The bidders shall meet the following for pre-qualification:

1. The Bidder should have had a minimum average annual turnover of ₹ 2 Crore during the last financial year ending 31.3.11, as evidenced by the audited balance sheet of the company.
2. Preference will be given to the bidder who has done similar job work in this capacity supported by documentary evidence of at least ₹ 1 Crore print outs in a single order.
3. Bidder should be in possession of high end printing equipments supporting up to 5 lac prints per day and should be ISO 9001: 2008 certified.
4. The household coupons being an important component in the distribution of Essential Commodities, bidder is expected to maintain the print quality.

4. Instruction to Bidders

4.1 General

4.1.1 Introduction

Name of the Client	: The Commissioner of Civil Supplies & Ex-Officio Secretary to Government. Consumer Affairs, Food and Civil Supplies Department
Description of the System for which bids are invited	: Tender for printing of Household Coupons for distribution of Essential Commodities through coupons.

4.1.2 General Eligibility

- a. Bidders marked/considered by CCS to be ineligible to participate for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices shall not be eligible.
- b. **Corrupt, fraudulent and unethical practices means:**
 - i. "Corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the process of contract execution and
 - ii. "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition:
 - iii. "Unethical practice" means any activity on the part of bidder which tries to circumvent tender process in any way.
- c. CCS will reject a proposal for award and also may debar the bidder for future tenders in Civil Supplies, if it determines that the bidder has engaged in corrupt, fraudulent or unethical practices in competing for, or in executing a contract.
- d. Breach of general or specific instructions for bidding, general conditions of contract with CCS or any of its user organisations may make a firm ineligible to participate in bidding process.

4.1.3 Cost of Bidding

The bidder shall bear all the cost associated with the preparation and submission of bid including prototype presentation. The client/consultant will in no case be responsible or liable for those costs.

4.1.4 Clarification on bidding document

- a. A prospective vendor requiring any clarification of the bidding documents may notify to the CCS a contact person. Copies of the CCS response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the bidding documents.
- b. The concerned contact person will respond to any request for clarification of bidding documents which it receives no later than bid clarification date mentioned in the notice prior to deadline for submission of bids prescribed in the tender notice. No clarification from any bidder shall be entertained after the close of date and time for seeking clarification mentioned in tender call notice. It is further clarified that CCS shall not entertain any correspondence regarding delay or non receipt of clarification.

4.1.5 Address for clarification & Submission of Bids

Commissioner of Civil Supplies &
Ex-Officio Secretary to Government,
Consumer Affairs, Food and Civil Supplies Department,
Civil Supplies Bhavan,
Somajiguda, Hyderabad – 500082.
Andhra Pradesh, India.

Phone : +91 40 23310462 / 23310617

Fax : 23318456

E-mail : commr_cs@ap.gov.in

4.1.6 Amendment of bidding document

- a. At any time prior to the deadline for submission of bids, CCS, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
- b. All prospective bidders who have received the bidding documents will be notified of the amendment, and such modification will be binding on all bidders.
- c. In order to allow prospective bidders reasonable time to take the amendment into account in preparing their bids, the CCS, at its discretion, may extend the deadline for the submission of bids.

4.2 Bidding procedure

The bidding will be in **two (2) stages** and at the end of every stage short listed bidders will be informed to have fair and healthy competition. The following is the comprehensive procedure for selection of bidders at each and every stage.

4.2.1 Stage-I Bidding Procedure

The bidder shall furnish the information in the required formats specified as **Annexure-B** that describes and meets the Pre-Qualification criteria like Organizational Strength, understanding the scope of the work etc. In case the bidder fails to provide necessary information or fails to fill any columns or fails to provide supporting documents, bid will be liable to be treated, as non-responsive. Information after opening of the commercial bids will not be considered for evaluation purpose.

4.2.2 Stage-II Bidding Procedure

The commercial proposal (**as per Annexure –C**) of the short-listed bidders in Stage I will only be opened.

Note:

Any bidder who tries to offer discounts/benefits suo-motu after opening of bid(s) will be automatically disqualified from the current bidding process without any prior notice and may also be disqualified for future bidding processes in CCS / GoAP.

4.3 Preparation of Bids

4.3.1 Language of Bid

The language for all the correspondence and documents related to the bid must be in **English**.

4.3.2 Documents Comprising the Bid

Stage I: Pre-Qualification by the bidder as per **Annexure-B** (Stage-I bidding formats)

Stage II: Commercial / Financial bid enclosed in **Annexure- C** (Stage-II bidding format)

4.3.3 Bid Prices

The bidder shall express their bid price for the information system using the price schedule form / Commercial Bid formats provided in the bidding documents.

4.3.4 Bid Security

The Bid Security shall, be in the form of a Demand Draft from a reputed bank located in India and at least having one branch in Hyderabad in the form given in bid document.

Any bid not accompanied by an acceptable bid security shall be rejected and treated as non-responsive.

The bid securities of unsuccessful Bidders will be returned as promptly as possible, but not later than twenty eight (28) days after the expiration of the period of bid validity.

The successful bidder's bid security will be discharged upon the successful completion of the work

4.3.5 Bid Validity

The bid validity period shall be as indicated in the bid document. A bid having validity for shorter period shall be treated as non-responsive and rejected.

4.3.6 Bid Submission, Format and Signing

The bidder shall submit in a sealed covers the Pre-Qualification and Financial bids separately subscribing on the right hand side top corner as "Pre-Qualification Bid" and "Financial Bid".

- 1. Pre-Qualification bid should contain the bid along with the Pre-Qualification Forms and the EMD.**
- 2. Commercial Proposal should be in a separate sealed cover Super scribing on the right hand side top of the cover as "Commercial Bid".**

The original and all copies of the bid, each consisting of the documents listed in instructions, shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized to bind the Bidder to the contract. The latter authorization shall be indicated by

written power of attorney, shall accompany the bid. All pages of the bid, except for an amended printed literature shall be initialed by a person or persons signing the bid.

4.3.7 Deadline for submission of Bids

The Consultant at the address specified in the Bid Document not later than the date and time indicated in bid document must receive bids. The Client/Consultant may, at its discretion, extend this deadline for submission of bids by amending the Bidding Documents, in which case all rights and obligations of the Client/Consultant and Bidders will thereafter be subject to the deadline as extended.

4.3.8 Late Bids

Any bid received by the Consultant / Client after the bid submission deadline prescribed in the Bid Data Sheet will be rejected and returned unopened to the bidder.

4.3.9 Withdrawal of the Bids

The Bidder may withdraw their bids after submission provided a written consent is received by the Consultant/Client one day prior to the deadline date prescribed for bid submission.

No bid can be withdrawn after expiry of time allowed for withdrawal of bid till bid validity period. Withdrawal of bid during this prohibited period will result in forfeiture of bid security (EMD).

4.4 Bid Opening and Evaluation

4.4.1 Opening of Bid by the Consultant/Client

Date and Time	:	As indicated in bid document
Place for bid opening	:	O/o the Commissioner of Civil Supplies Civil Supplies Bhavan, Somajiguda, Hyderabad – 500082. Andhra Pradesh, India.

“In the event of the specified date of bid opening being declared a holiday for the Client or Consultant, the bids shall be opened **at the appointed time** and location on the **next working day.**”

4.4.2 General Guidelines for bid opening

Bids will be in two parts (Pre-Qualification and Financial) as indicated in the tender call. There will be two bid opening events. Following guidelines will generally be followed by Civil Supplies Department officers at each such event. However CCS may deviate from these under specific circumstances if it feels that such deviation is unavoidable, or will improve speed of processing and consequent project execution.

4.4.3 Opening of bids

- a.** Bids will be opened in the presence of bidder's representatives, who choose to attend. The bidder representatives who are present shall sign a register evidencing their attendance.
- b.** The bidders names, bid modifications or withdrawals, discounts, and the presence or absence of requisite bid security and such other details as the CCS officer at his/her discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened.
- c.** Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

4.4.4 Clarification of bids

During evaluation of the bids, CCS may, at its discretion, ask the bidder for clarification of its bid.

4.4.5 Preliminary examination of the bids

- a.** Preliminary scrutiny will be made to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- b.** Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the vendor does not accept the correction of the errors, its bid will be rejected and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- c.** CCS may waive any minor informality; nonconformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.
- d.** Prior to the detailed evaluation, CCS will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding documents without material deviations.
- e.** If a bid is not substantially responsive, it will be rejected by the CCS and may not subsequently be made responsive by the bidder by correction of the nonconformity.

4.4.6 Evaluation of Pre-Qualification bids

Pre-Qualification bids will be evaluated for the verification of bidders compliance with Pre-qualification criteria defined in the tender.

- a. Firstly, the documentation furnished by the vendor will be examined prima facie to see if the financial capacity, previous experience, understanding of scope of work and other vendor attributes claimed therein are consistent with the requirement of the Department.
- b. In the second step, CCS may ask vendor(s) for additional information, visit to vendors site and/or arrange discussions with their professional to verify claims made in bid documentation.

4.4.7 Financial Bid

The lowest quoted bid will be considered as L1 and is the successful bidder.

4.5 Award of Contract

4.5.1 Contracting

Bidders must have clear Understanding of the printing requirements.

4.5.2 Adjudicator

The Commissioner of Civil Supplies, Civil Supplies Department shall be the Adjudicator for contract dispute mediator on daily basis. The department and the successful bidder will share the service charges @ **Rs.10,000/- per day** as daily fee for the Adjudicator.

4.5.3 Department's right to vary quantities at time of award

CCS reserves the right at the time of award to increase or decrease the value, as indicated in the tender call, from the value of goods and services originally specified in the specification without any change in unit price or other terms and conditions.

4.5.4 Department's right to accept any bid and to reject any or all bids.

CCS reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidders(s) of the grounds for such decision.

4.6 Bid Security, Payments, Guarantees and Liabilities

4.6.1 Bid Security (EMD)

1. Bid Security for an amount of **Rs.50,000/-** must be drawn in favor of “The Commissioner of Civil Supplies, Civil Supplies Department, Somajiguda, Hyderabad.
2. The bidder shall furnish, as part of its bid, a bid security for the amount specified in the tender call notice.
3. The bid security is required by CCS to:
 - i. Assure bidder’s continued interest till award of contract and
 - ii. Conduct in accordance with bid conditions during the bid evaluation process.

The bid security shall be in Indian rupees by way of Demand Draft and shall be on a reputable scheduled bank in India and having at least one branch office in Hyderabad.

Unsuccessful bidder’s bid security will be discharged or returned as promptly as possible but not later than twenty eight (28) days after the expiration of the period of bid validity prescribed by Commissioner, Civil Supplies.

The successful bidder’s bid security will be discharged upon the successful completion of the work,

The bid security may be forfeited:

- i. If a bidder withdraws its bid during the period of bid validity **or**
- ii. In the case of a successful bidder, if the bidder fails:
 - a. To Sign the contract on time **or**
 - b. To furnish performance security.

4.6.2 Payment

The method and conditions of payment to be made to the bidder under this contract shall be as follows:

The bidder’s request(s) for payment shall be made to the Department in writing, accompanied by an invoice describing, as appropriate, the printed copies handed over to the concerned authorities and accepted, and by documents submitted and upon fulfillment of other obligations stipulated in the Contract.

- 80 % of payment would be made on successful handing over of printed copies at the District / Mandal Headquarters and the submission duly certified by the concerned authority / representative.
- Balance would be made on completion of the expected printed copies duly certified by the concerned authority / representative.

4.6.3 Prices

Prices charged for printing of required copies specified under the Contract shall not be increased from the prices quoted by them in its bid.

4.6.4 Taxes and Duties

The bidder shall be entirely responsible for all taxes, duties, license fees, and other such levies.

4.6.5 Delay in the bidder Performance

Delivery of the printed copies shall be in accordance with the time schedule prescribed by the Client in the Project Schedule.

If at any time during performance of the Contract, the bidder should encounter conditions impeding timely delivery, the bidder shall promptly notify the Client in writing of the fact of the delay, likely duration and its cause(s). As soon as practicable after receipt of the bidder notice, the Client shall evaluate the situation and may at its discretion extend the time for delivery/performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract.

Except as provided under General Conditions of the tender Clause, a bidder in the performance of its delivery obligations shall render liable to the imposition of liquidated damages pursuant to General Condition of the tender clause(s), unless an extension of time is agreed upon by client without the application of liquidated damages.

4.6.6 Liquidated Damages

If the bidder fails to deliver the printed copies (total capacity or partial) and fails to gain Acceptance within the period(s) specified in the Contract, the Client shall, without prejudice to its other remedies under the Contract, deduct from the bid security, as liquidated damages, a sum equivalent to the percentage of the Contract price specified. Once the maximum is reached, the Client may consider termination of the Contract.

4.6.7 Termination for Default

The Client, without prejudice to any other remedy for breach of Contract, may terminate this Contract in whole or in part by giving 10 days advance notice; if the bidder fails to deliver the printed copies within the period(s) specified in the Contract, or within any extension thereof granted by the Client **or** if he fails to perform any other significant obligations(s) under this contract.

In the event the Client terminates the Contract in whole or in part, the Client may procure, upon such terms and in such manner as it seems appropriate, Products similar to those cancelled or Services similar to those undelivered, and the bidder shall be liable to the Client for any excess costs for those similar Products or Services. However, the bidder shall continue performance of the contract to the extent not terminated.

4.6.8 Termination for Insolvency

The Client may at any time terminate the Contract by giving written notice to the bidder if he becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Client.

4.6.9 Force Majeure

The bidder shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purposes of this Clause, "Force Majeure" means an event beyond the control of the bidder and not involving bidder's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Client in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the bidder shall promptly notify the Client in writing of such condition and the cause thereof. Unless otherwise directed by the Client in writing, the bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

If an event of Force Majeure continues for a period of one hundred and eighty (180) days or more, the parties may, by mutual agreement, terminate the Contract without either party incurring any further liabilities towards the other with respect to the Contract, other than to effect payment for Products already delivered or Services already performed.

4.6.10 Use of documents and Information

- a.** The vendor shall not, without prior written consent from CCS, disclose/share/use the bid document, contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the CCS in connection therewith, to any person other than a person employed by the vendor in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- b.** The Vendor shall not, without prior written consent of CCS, make use of any document or information made available for the project, except for purposes of performing the Contract.
- c.** All project related document (including this bid document) issued by CCS, other than the contract itself, shall remain the property of the CCS and shall be returned (in all copies) to the CCS on completion of the Vendor's performance under the contract if so required by the CCS.

4.6.11 Resolution of disputes

- a. The CCS and the Vendor shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
- b. If, after thirty (10) days from the commencement of such informal negotiations, the CCS and the Vendor have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified here in. These mechanisms may include, but are not restricted to, conciliation mediated by a third party.
- c. The dispute resolution mechanism shall be as follows:
 - i. In case of a dispute or difference arising between the Client/Consultant and the Vendor relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration Act.
 - ii. The Arbitration will be in Hyderabad only.

4.6.12 Governing Language

The contract shall be written in English. All correspondence and other documents pertaining to the contract, which are exchanged by the parties, shall be written in same language.

4.6.13 Applicable law

The contract shall be interpreted in accordance with appropriate Indian laws.

4.6.14 Notices

- a. Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or by telex, email, cable or facsimile and confirmed in writing to the other party's address.
- b. A notice shall be effective when delivered or tendered to other party whichever is earlier.

4.6.15 Contract Agreement

The successful bidder should enter into agreement with the client.

4.6.16 Contract Price

Prices are fixed and no adjustment will be made to the contract price.

4.6.17 Payment Authority

The Civil Supplies Department or any other officer authorized by the department will make the payment.

5. Annexure - A (Bid Checklist)

Bidders may complete the following checklist

Sl. No	Item	Present (Yes / No)	If Yes., Pg #
1	EMD / Bid Security		
2	Pre-Qualification Formats (Forms P1 & P2)		
3	Commercial Bid Format (Annexure C)		
4	Other Attachments/Annexure		

6. Annexure - B (S1-Pre-Qualification)

(Stage-I Bidding formats)

Name of the Bidder :

Name of the Project :

Form – P#1

General Information of the Bidder

1. **Name of the Company / Firm** :
2. **Address** :
3. **Telephone Number(s)** :
 - Phone :
 - Fax :
4. **Email** :
5. **Web-Site** :
6. **Legal Status** : Public Ltd Company / Private / Partnership firm
7. **Date of Establishment** :
8. **Quality Certifications attained by the firm** :
9. **Contact Person Details** :
 - Name :
 - e-mail :
 - Phone :
10. **EMD details** :

Name of the Bank :

: Rs.

: DD No

: DD valid up to

Place: Bidder's signature

Date: and seal

Name of the Bidder:

Name of the Project:

Form-P#2

Particulars of Turnover in the last financial year.

(As per audited Accounts)

	Item	2009-10
1	Printing	

Total

Profit After Tax

Note: Bidders to provide the client list of similar job work.

Place:

Bidder's signature & Seal

Date:

Note:

1. Please attach audited Balance Sheets and IT return statements that clearly shows and confirms the Figures mentioned in the above columns

2. Provide sufficient evidence to support information provided in the above table otherwise the bid will be treated non-responsive.

7. Annexure – C (S2 Commercial Bid Format)

B.

SI.No	Item Description	Make & GSM	Unit Rate (A) in ₹	Qty Reqd (B)	Total = (AxB) in ₹
1	Cost of Printing for 12 coupons per sheet (Including the transportation to the Districts/Mandal)				

8. List of Important Dates:

Sl . No	Subject	Description
1	Department Name	Commissionerate, Consumer Affairs, Food & Civil Supplies, Civil supplies Bhavan, Somajiguda, Hyderabad – 500 082
2	Tender Subject	Tender for Printing of Household Coupons for distribution of Essential Commodities to the beneficiaries.
3	Tender Category	Supply of Printed Household Coupons along with Data - Telugu & English
4	EMD / Bid Security (INR)	₹ 50,000
5	Period of signing the contract	Within 10 days from the receipt of Letter of Intent
6	Tender Issue Date	24.08.2011
7	Bid Closing date and time	05.09.2011 at 3.00 PM
8	Opening of PQ bids	05.09.2011 at 5.00 PM
9	Opening of Financial bids	06.09.2011 at 12.00 Noon
10	Issue of LOI on successful bidder	Next Day
11	Place of Tender opening	Office of the Commissioner of Civil Supplies, Civil Supplies Bhavan, Somajiguda, Hyderabad – 500 082
12	Officer Inviting Bids/Contact Person	Commissionerate Consumer Affairs Food & Civil Supplies, Civil supplies Bhavan, Somajiguda, Hyderabad – 500 082
13	Address / E-mail id	The Commissioner of Civil Supplies & Ex-Officio Secretary to Government, Consumer Affairs, Food and Civil Supplies Department, Civil Supplies Bhavan, Somajiguda, Hyderabad – 500082. Andhra Pradesh, India. E-mail : commr_cs@ap.gov.in
14	Contact Details/Telephone, Fax	Phone: +91 40 2331 0462 / 2331 0617; Fax: 2331 8456
15	Eligibility Criterion	As per the tender document
16	Validity of tender	90 Days

-----End of the Document -----

**Sd/- Harpreet Singh,
Commissioner of Civil Supplies**